

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of the Meeting of Bickleigh Parish Council which was held on **Thursday 25th November at 7.30pm in the Woolwell Centre.**

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

No members of the public were in attendance.

Councillors observed a minute's silence at the beginning of the meeting to remember Bobbi-Anne McLeod.

The meeting convened.

Present: Councillors Spencer (Chair), Jackie Taylor, Larry Taylor, Tamsett-White, Rhodes and Haymes

Apologies: Councillors Blight and Rundell

In Attendance: Helen Nathanson (Parish Clerk), District Councillor Barrie Spencer

1. To receive apologies.

It was resolved to accept the apologies.

2. To declare any personal or pecuniary interests in items on the agenda and the nature of that interest.

Councillors Spencer and Haymes declared a pecuniary interest as employees of the Woolwell Centre.

Councillor Tamsett-White declared a personal interest in the planning application for 8 Trendlewood Road.

3. To approve the Minutes of the Parish Council Meeting on 28th October 2021.

It was resolved to approve the Minutes.

4. To receive reports from County and District Councillors.

District Councillor Barrie Spencer

See attached report.

5. To raise any matters arising from the minutes of the last meeting.

- It was noted that the phone and wifi contract will end on 15/12/2021.

6. To receive an update from the Woolwell Centre.

Councillor Larry Taylor gave the following updates:

The new fire doors will arrive in the next couple of weeks for installation.

The possibility of combining the heating systems had been discussed and he has arranged for a contractor to come and make an assessment.

PWLB – the Clerk was asked to investigate the possibility of taking out a loan for the major works required on the roof and the heating system.

The final quote for the roofing works is awaited and then a discussion will be had about the repair work.

The PC office paperwork has now been moved to the new PC office Councillor Tamsett-White volunteered to sort it out.

7. To receive an update from the Communications Working Group to include the consultation leaflet for Roborough residents about the plot of land on Tavistock Road.

Councillor Haymes had produced a consultation leaflet for residents of Roborough. Councillor Tamsett-White had arranged a meeting with the grounds contractor on site to check the plans before printing and distributing the leaflet.

8. To discuss the actions from the Staffing Committee Meeting on 22nd November 2021.

Councillor Jackie Taylor gave an update about the recruitment of the new clerk, which was ongoing. It was agreed to re-advertise the role for a reduced number of hours per week and working from home, with the intention of recruiting an admin assistant for the non-statutory tasks.

9. Planning

- The following planning applications were considered:

3925/21/TPO 23 Long Park Drive Woolwell PL6 7QE

T1: Oak - Lateral crown reduction by 1.5m on west side and crown lift to 5m from ground level due to excessive shading

Councillors agreed to support the decision of the Tree Officer.

3811/21/HHO 8 Trendlewood Road Woolwell PL6 7RL

Householder application for first floor extension above garage

Councillors supported the application. Councillor Tamsett-White declared a personal interest and did not vote.

4002/21/HHO 6 Honeysuckle Close Woolwell PL6 7TE

Householder application for use of existing garage as gym

Councillors supported the application.

- Standing Item: Barwood planning applications 4185/19/OPA and 4181/19/OPA
- Standing Item: the Neighbourhood Plan review meeting will be booked for January.

10. Standing Item: To receive updates about general Parish matters including;

- To discuss a request for the PC to install a light on the side of the Scout Centre to illuminate the path and for the PC to provide maintenance and running costs. (Councillor Spencer)

Councillors discussed the requirement and the existing provision and agreed that the path was not well lit and could be dangerous in the winter. It was agreed to get a quotation for the lighting.

- To discuss two requests: Roborough Recreation Hall and Bickleigh Village have asked if the PC would contribute the cost of a Christmas tree this year for the Hall and for the village.

Councillors discussed the request from Roborough Recreation Hall and agreed in principle that they would be happy to donate a tree to the value of £50.

The grant application from Bickleigh village was then considered. Councillor Jackie Taylor explained that she had been approached by a resident who has previously arranged a community Christmas event. The funding that had been available in previous years was no longer available and a request had therefore been made to the Parish Council for financial support. The intention was to form a committee to run the event in future years.

The grant application included reusable equipment for future events and the event had the support of St Mary's Church which will be providing the power for the tree lights.

Councillors agreed to award a sum of £334 to cover the cost of the tree and associated equipment.

11. To receive an update from the BPC representative for Roborough Recreation Hall.

Councillor Spencer continues to be unable to attend the meetings as they are held on the same evening as PC meetings. This has been raised again with the Hall Committee and a response is awaited.

Councillors had previously discussed the S106 funding which has not yet been claimed for the playing fields. It was agreed to write formally to the Hall Committee and ask them what their plans were for spending the money and in what timescale.

12. Finance

- To agree a date for a Finance WG meeting to start considering next year's budget. Councillors Haymes, Spencer, Rhodes and Tamsett-White will form the Working Group.
- To approve the following payments (invoices sent to councillors electronically):

Date	Payee	Total	VAT	Net	Details
15/11/21	DCC	132.00	22.00	110.00	Clerk Job Advert
14/10/21	Woolwell Centre	39.38		39.38	Meeting Room Hire
7/10/21	Matt Wiseman	64.50		64.50	Bush Shelter and Noticeboard Cleaning
12/11/21	Cutec	43.81	7.30	36.51	Monthly Hosting
1/11/21	Cutec	286.80	47.80	239.00	Hosting Set up Fee, Monthly Hosting
8/11/21	Future Cooling	129.00	21.50	107.50	Monthly HVAC
The following payments were also approved:					
	Jason Hobbs				Moving office furniture in Woolwell Centre
	Barrie Spencer				Poppy wreaths for Remembrance
	TOTAL	695.49	98.60	596.89	

13. To agree the date of the next meeting and to agree the date of the Budget Meeting in January 2022.

There will be no meeting in December.

The Budget Meeting will be held in January on a date to be arranged.

Councillor Spencer
Chair