

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of the Meeting of Bickleigh Parish Council which was held on **Thursday 24th June 2021 at 7.30pm in the Woolwell Centre.**

There was an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish. No members of the public were in attendance.

District Councillor Hopwood asked if the PC could approach DCC Highways to request double yellow lines at the entrance to Roborough village, as you come off the slip road, as it is really dangerous on that bend when cars are parked on that stretch. Councillors agree to investigate.

She also requested that the PC take action about weeds on the grass verges in Roborough village. She considers that the village looks scruffy with grass not being cut properly and roads not being swept.

The meeting convened.

Present: Councillors Barrie Spencer (Chair), Carole Spencer, Jackie Taylor, Blight, and Tamsett-White

Apologies: Councillors Larry Taylor and Haymes

Not Present: Councillor Rundell

In Attendance: Helen Nathanson (Parish Clerk), District Councillor Hopwood

1. To receive apologies.

It was resolved to accept the apologies.

2. To declare any personal or pecuniary interests in items on the agenda and the nature of that interest.

Councillor C Spencer has a pecuniary interest as an employee of the Woolwell Community Resource Trust.

Councillor Barrie Spencer has a personal interest as a member of the Woolwell Community Resource Trust.

3. To approve the Minutes of the Parish Council Meeting on 27th May 2021.

It was resolved to approve the Minutes of the Meeting on 27th May 2021.

4. To raise any matters arising from the minutes of the last meeting, including:

- Speed radar – this has been sent for maintenance and upgrade. Councillor Blight will check when it is likely to be returned.
- Noticeboard cleaning – It was resolved to add regular cleaning of the boards to the contract for bus shelter cleaning. it is a requirement to have them for agendas, minutes etc. so they need to remain.
- Bus Shelter on Pick Pie Drive – The Parish Clerk has contacted Highways and they advise that we are unlikely to need planning permission unless a particularly large structure is proposed. In the meantime, a repair is needed to the panels and Councillor Jackie Taylor agreed to arrange for someone carry out the work. It was resolved to approve the works in advance provided that it is in the region of £100. The plan to replace the shelter with something more substantial and user friendly will be discussed in due course.

- Community Speedwatch – now that G7 is over the Parish Clerk will make contact with the local police.
- A reply was sent to Kier about the street names for the Pinewood development. They have suggested Oak, Acorn and Aspen to fit in with the tree theme of the surrounding roads and councillors were happy with this.
- Consultation with Roborough residents about the plot of land on Tavistock Road – Councillor Haymes has drafted a leaflet to be delivered to residents and this will first be sent round to councillors for approval.
- The dismantled section of wall in Tavistock Rd, Roborough – this is part of a planning application and has permission. No further action.
- New litter and dog bins – District Councillor Hopwood feels that people are not using the bins that are already in the Woolwell shops area and therefore cannot see a reason to install another. There is also the problem that the shops are not in the South Hams district. The Parish Clerk was asked to write to Woolwell in Bloom and explain this, as they had made the request.
- Grass cutting matters – councillors requested that a meeting be set up with the contractor and Councillor Barrie Spencer agreed to do this.

5. To receive reports from County and District Councillors.

County Councillor John Hart mentioned a new initiative called Plymouth Community Forest which is a project in conjunction with DCC, Plymouth, South Hams, West Devon and other local bodies with the aim to plant lots of trees in the area.

District Councillor Nicky Hopwood made the following points:

SHDC is struggling with the new recycling service in many areas of the District. The Woolwell rounds seem to be working well but some more rural areas are not.

A resident had spoken to her again about the overgrown brambles on a plot of land at Clover Rise in Woolwell. Councillor B Spencer explained that the PC needs to make its own check of land ownership before making a decision about whether or not to carry out the work.

The Woolwell noticeboards are not kept up to date and she requested that they be updated.

She had not realised that there is still a vacancy for a Parish Councillor and she wondered if the PC could put out a message to recruit new councillors.

District Councillor Barrie Spencer continues to receive multiple complaints about the waste service.

District Councillor Hopwood left the meeting at 8.20pm.

6. To receive an update on the Woolwell Centre.

The following updates were provided:

The contractor was given the go ahead to carry out the office conversion works and will provide a date for commencement in due course. The guttering clean will take place within the week.

7. To receive an update from the Communications Working Group.

Councillors had delivered the leaflets around the parish and were thanked for their hard work.

8. To discuss the Climate Change Working Group.

Councillor Barrie Spencer reviewed the document produced by the Climate Change WG in autumn 2019. He would like the policies to be taken properly into account, so that the Council sets a good example. Councillors discussed what measures they could take to ensure that this happens and one of the key areas was agreed to be ensuring that contractors should comply with the green polices. It was acknowledged that this can be difficult for small businesses and it was decided to produce a questionnaire for contractors with set criteria to ask them to comply with. In line with this policy, it was also agreed that no weed killer will be used on PC land and that no unnecessary removal of planting would be carried out.

9. To agree a policy on virtual meetings.

Councillor Blight raised this issue because the Woolwell Centre WG needed to be cancelled this week as councillors could not attend in person due to work commitments.

Councillor Barrie Spencer read out the regulations which state that meetings have to conform with the legislation which is that all meetings of the Council must be in person.

Some councillors felt that Working Groups should not count as they are informal meetings which only make recommendations rather than decisions. No decision was made about continuing with remote meetings and the Zoom licence will be discontinued.

10. Planning

- To consider the following planning applications which can be viewed on the [SHDC website](#):

1501/21/HHO Householder application for proposed single storey extension
7 Maple Way Woolwell PL6 7SS

Councillors supported the application.

1784/21/TPO G3: Ash x 4 - Fell, leaving trunks 3m in height maximum. Trees are suffering with ash dieback and are shedding branches.
18 Blackeven Close Roborough PL6 7AX

Councillors supported the application.

1564/21/VAR Variation of condition 2 (approved plans) of planning permission 4004/18/FUL
The Cottage Tavistock Road Roborough PL6 7BB

Councillors supported the application.

- Standing Item: Update about the Barwood planning applications 4185/19/OPA and 4181/19/OPA
No updates were available because the traffic assessment has still not been published.
- Standing Item: Update on the Neighbourhood Plan. A meeting needs to be arranged between councillors to discuss.
- To note that a consultation has begun on the [modifications to the Dartmoor Local Plan](#) and responses are invited until 19th July.
This was noted.

11. Standing Item: To receive updates about any general Parish matters.

There were no updates.

12. To receive an update from the BPC representative for Roborough Recreation Hall and to discuss whether or not the PC would like to book the Hall for any future meetings.

The Committee meetings are on the same night as PC meetings which means that the PC representative is unable to attend. The Clerk was asked to send a polite letter to ask the Committee if they would consider changing the time of their monthly meetings to allow Councillor Carole Spencer to attend.

13. Finance

- To receive the report from the Internal Auditor.
The report was not yet complete and an extension had been agreed with the external auditor for the submission of accounts.
- To approve the Annual Governance and Accountability Return for the financial year 2020/21.
It was resolved to approve the AGAR for 2020/21.
- To receive a request for grant funding from the Bickleigh Parochial Church Council.

Councillors did not have an opportunity to look at the application and it was therefore agreed to discuss this at the next Finance WG meeting. A request was made to ask BPC for details about their climate change policy to accompany the application.

- To approve the following payments.

The following payments were approved.

Date	Payee	Total	VAT	Net	Details
04/06/21	Security Management SW	50.40	8.40	42.00	Fire alarm call out charge
27/05/21	Woolwell Centre	35.00			Meeting Room Hire
16/06/21	Parish Clerk	7.20			Zoom licence June
08/06/21	Cleanwise	54.00			Bus shelter cleaning
	TOTAL	£137.26			

14. To note the date of the next meeting on 22nd July 2021 at 7.30pm in the Woolwell Centre.
This was noted and the meeting ended at 9.30pm.

Councillor Barrie Spencer
Chairman