

Notes from the Assets Working Group on Thursday 14th January 2021 at 7pm

Present: Councillors Barrie Spencer, Paul Blight, Larry Taylor and Carole Spencer

Apologies: Councillor Simon Rundle

1. To discuss any matters arising from the last meeting.

There were no matters arising.

2. To discuss the quotes for tree works (see below) on Roborough Green and to approve the works and appointment of a contractor.

Work Required	No 1	No 2
G011 - Parish Plot		
Crown lift oak over garden of No 21	£80.00	£400.00
Remove deadwood and tidy other trees		
Fell T001 Horse Chestnut on Tavistock Rd, including traffic management	£680	£800
Fell T003, T004, T008	£40	£300
Stump grinding 4 felled trees	£510	£250
Replant 4 felled trees 12-14cm girth heavy standard; 3.5 - 4.5m height; supplied with ties, stakes and mulch	£1,063	£1,400
G006 deadwood removal and tidy	£60	
G007 deadwood removal and tidy	£60	
Total	£2,493.42	£3,150.00

Councillors discussed the quotes and resolved to employ No 1 to carry out the works.

3. The PC grass cutting contractor has offered some native hedging whips which they have spare and could plant somewhere on the Green. One suggestion is that the hedging at the back of the Parish Plot is patchy and uneven and could do with replacing.

It was resolved to ask for the whips to be planted at the back of the Parish Plot to renew the existing hedge. The Clerk will discuss this with the contractor.

4. To note that the Woolwell Centre roof has developed a leak in the last few days which has caused damage to internal fixtures and furniture. We are awaiting an inspection to give a better idea of the extent of the problem and the insurers have been informed.

Councillor Carole Spencer (Centre Manager) explained that the leak is in the room next to the bar and has come from a hatch in the roof where the seal is degraded. The roofing contractor who inspected it and quoted for a repair said that the flat roof was generally in good condition. The repair will cost £450. The flooring underneath is laminate and we do not yet know how much damage has been caused so we will need to wait to see. Two new chairs have been damaged and will need to be replaced. The walls will also need redecorating where the water damage has

occurred. The Centre Manager thinks the overall costs, without the flooring, will be about £600. The Parish Council insurers have been notified and a decision will be made on whether or not to claim when we know more about the flooring.

Discussion was had about removing the hatch altogether as it is no longer needed and it would make sense to have a permanent fix which seals it up and prevents it from happening again. The roof needs to be repaired as soon as possible and the Centre Manager will take this into account.

It was agreed to recommend that both a building survey and a building reinstatement cost survey should be carried out to ensure that the PC is better prepared for future works.

Barrie Spencer

Chairman