

BICKLEIGH PARISH COUNCIL

Please note our new address: The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

Office opening hours: Monday & Tuesday 11:00 – 15:00hrs

(other times by appointment)

Telephone: Office (01752) 696972

E-Mail: parishclerk@bickleigh.gov.uk

30th September 2019

To members of Bickleigh Parish Council

Dear Councillor

You are summoned to attend a Full Council Meeting of Bickleigh Parish Council to be held at **The Woolwell Centre, Darklake Lane, Woolwell, Plymouth, Devon, PL6 7TR on Tuesday 8th October 2019 at 7.30pm.**

Mrs Karenza Heald
Clerk / RFO to the Parish Council

AGENDA

1. **APOLOGIES OF ABSENCE** ⁱ
2. **DECLARATION OF INTEREST** ⁱⁱ
3. **PUBLIC FORUM** ⁱⁱⁱ
4. **PROPERTY & MAINTENANCE WORKING GROUP (PMWG)**
 - (a) Review the minutes from the last PMWG meeting.
 - (b) To consider the quotation from Jackman Peckover in respect of the Woolwell Heating & Ventilation System
 - (c) Update office portacabin purchase and to agree any associated spend in respect of works required for the Council office move.
5. **FINANCES**
 - (a) Does the Council agree to the Clerk maintaining a petty cash float and the Financial Regulations amended accordingly?
 - (b) In respect of the Repeal of s.150 (5) of the Local Government Act 1972, provided safe and efficient measures are in place, does the Council agree to Clerk making telephone banking payments and the Council's Financial Regulations revised accordingly. ^{iv}
 - (c) To note the current bank balance
 - (d) To record the inspection of the Clerk's bank reconciliations.
 - (e) To review the budget and forecasted expenditure.

ⁱ Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

ⁱⁱ Under Section 31 of the Localism Act 2011 S31 (4), a member may not participate in any discussion or vote upon a matter at the meeting in which he/she has a disclosable pecuniary interest.

ⁱⁱⁱ In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend. Members of the public are invited to make representations in writing to the Clerk or in person prior to the commencement of the meeting proper. The time limitation for members of the public to address the Council shall be at the discretion of the Chair.

^{iv} <https://www.legislation.gov.uk/ukpga/1972/70/section/150>