

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of a meeting of Bickleigh Parish Council held on Wednesday 26th February 2025 at 7.30pm in the Meeting Room, Woolwell Centre PL6 7TR

Present: Cllr B Hill (Chair) Cllr Larry Taylor (in the Chair) Cllr Paul Blight, Cllr Geoff Pithouse, Cllr Gary Stewart, Cllr Jackie Taylor, Cllr Nicky Hopwood, Cllr Andrew Clarke.

In attendance: Mrs H Broughton, Clerk (remote) and 7 members of the public.

Minute number: 2502:

Open Forum

The Chair of Woolwell In Bloom was advised to approach Devon County Council, through Cllr John Hart, to obtain permission for a banner stating that they were winners of the Gold Award in the Britain in Bloom (Village Pennant category). It was hoped that this could be included below the gateway sign on entering Woolwell.

88. **Apologies for absence** were received Cllr A Clarke, District Cllr C Oram and County Cllr J Hart.
89. Cllr P Blight declared an interest in items relating to the Woolwell Centre upgrades, the nature of his interest being that he was an employee of the contractors.
90. There were no **dispensations** received.
91. **Minutes**
It was agreed that the **minutes** of the Parish Council Meeting held on 23rd January 2025 be signed by the Chair as a true record.
92. **County and District Councillors reports**
There were no reports.
93. **Clerks Report**
The action list was noted. Bloom Renewables would be asked to proceed with the battery installation as soon as possible.
94. **Devolution**
No updates.

95. **Finance and Administration**

- i. Receipts and payments against budget as at 31st January 2025 were reviewed and noted (appendix a)
- ii. Bank reconciliations to the 31st January 2025 were approved.
- iii. A report on a meeting between the Trustees of Roborough Village Hall (RVH) and Councillors Hopwood and Pithouse was noted. There was then a discussion between representatives of RVH and the Parish Council with several concerns raised by councillors, including the fact that the facility was exclusively used by a Plymouth football team and the significant variation of 80% in quotations for the proposed works had been provided. It was suggested that RVH hire a quantity surveyor to produce a specification, which would allow for new, like-for-like quotations to be obtained. The Council emphasised that they wanted the project to succeed but stressed that it must be accurately costed to protect both RVH and public funds. Cllr Blight offered to meet with the Trustees to share his experiences.
- iv. The date of the internal audit was noted as 15th April.
- v. PWLB receipts and payments to date were noted and it was proposed, seconded and unanimously agreed to apply to the PWLB for a second tranche of funds in the sum of £110,000. This was for the upgrade the electrical and mechanical services at the Woolwell Centre.
- vi. The asset register was reviewed and it was agreed that Cllr Hopwood would perform a review and check of assets. Approval of the asset register would be included on the next agenda.
 - i. The following payments were approved:

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft monthly fee	70.32	11.72	58.60
Chubb Fire and Security	Annual service lighting	283.92	47.32	236.60
Security Mgmt SW	Keyholding response	57.60	9.60	48.00
ADF Plastics	Fire door small room	1488.00	248.00	1240.00
Bloom Renewables	Balance solar battery	5674.58	945.76	4728.82

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary February	711.93	0	711.93
NEST	Pension February	80.81	0	80.81
Woolwell Centre	Room hire March	72.00	0	72.00

Cllr Paul Blight did not participate in item 96i, ii and iii.

96. **Woolwell Centre**

- i. It was proposed, seconded and unanimously agreed to approve expenditure of £8,150.63 on new boilers as part of the upgrade for the Woolwell Centre.
- ii. It was agreed to request a further quotation from The Dodds Group for an option for the boiler room door to ensure it complied with regulations.

- iii. A variation to contract for installation of temporary water heaters during the upgrades at a cost of £2,400 was approved.

Cllr Hopwood reported that the engineers from South Hams District Council were investigating the issue of flooding tomorrow.

97. **Planning – moved forward on the agenda**

0203/25/FUL - Roborough Playing Fields Tamerton Road Roborough PL6 7BQ. Proposed rear extension, minor changes to windows/doors configuration & cladding to external walls.

It was proposed, seconded and agreed that the Parish Council had no objections.

98. **Annual Parish Meeting**

It was agreed to hold the Annual Parish Meeting on 22nd May before the Full Council meeting at 7pm.

99. **Roborough Village Hall:** Cllr Pithouse gave an update.

100. The **date of the next meeting** was agreed as 27th March 2025 at the Woolwell Centre.

The meeting closed at 9.05pm