

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

07508 324699

parishclerk@bickleigh.gov.uk

**A Meeting of Bickleigh Parish Council will be held on
Wednesday 26th February 2025 at 7.30pm in the Meeting Room,
Woolwell Centre PL6 7TR**

Helen Broughton, Bickleigh Parish Clerk

20th February 2025

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

AGENDA

88. To receive and accept **apologies for absence** (and their reasons).
89. Members to declare any **pecuniary and other interests** pertaining to items on the agenda.
90. **Dispensations:** to consider any received
91. **Minutes**
To agree that the **minutes** of the Parish Council Meeting held on 23rd January 2025 be signed by the Chair as a true record.
92. **County and District Councillors reports**
To receive reports from County and District Councillors.
93. **Clerks Report** (*for information only*)
To note action list
94. **Devolution**
To receive an update.
95. **Finance and Administration**
 - i. To note and review receipts and payments against budget as at 31st January 2025.
 - ii. To approve the bank reconciliations to the 31st January 2025
 - iii. To receive a report on a meeting held between the Trustees of Roborough Village Hall and Cllrs Hopwood and Pithouse and note that their grant request will be further considered at a future meeting.
 - iv. To note the date of the internal audit as 15th April.

- v. To note PWLB receipts and payments to date and agree an application to the PWLB for funds for upgrade the electrical and mechanical services and the amount to request.
- vi. To review the asset register.
- i. To approve the following payments:

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft monthly fee	70.32	11.72	58.60
Chubb Fire and Security	Annual service lighting	283.92	47.32	236.60
Security Mgmt SW	Keyholding response	57.60	9.60	48.00
ADF Plastics	Fire door small room	1488.00	248.00	1240.00
Bloom Renewables	Balance solar battery	5674.58	945.76	4728.82

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
H Broughton	Salary February	711.93	0	711.93
NEST	Pension February	80.81	0	80.81
Woolwell Centre	Room hire March	72.00	0	72.00

96. **Woolwell Centre**

- i. To approve expenditure on new boilers for the Woolwell Centre.
- ii. To agree action on the boiler room door.
- iii. To receive an update on the Woolwell Centre and agree action, if necessary.

97. **Planning**

0203/25/FUL - Roborough Playing Fields Tamerton Road Roborough PL6 7BQ. Proposed rear extension, minor changes to windows/doors configuration & cladding to external walls

98. **Annual Parish Meeting**

To agree arrangements for the Annual Parish Meeting (to take place between 1st March and 1st June)

99. **Roborough Village Hall:** To receive an update.

100. To agree the **date of the next meeting** as 27th March 2025 at the Woolwell Centre.