

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR
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**A Meeting of Bickleigh Parish Council will be held on
Thursday 23rd January 2025 at 7.30pm at the Woolwell Centre PL6 7TR**

Bickleigh Parish Clerk
17th January 2025

Open Forum

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

AGENDA

75. To receive and accept **apologies for absence** (and their reasons).
76. Members to declare any **pecuniary and other interests** pertaining to items on the agenda.
77. **Dispensations:** to consider any received
78. **Minutes**
To agree that the **minutes** of the Parish Council Meeting held on 28th November 2024 be signed by the Chair as a true record.
79. **Co-option**
To agree action on co-option onto the Parish Council.
80. **County and District Councillors reports**
To receive reports from County and District Councillors.
81. **Clerks Report** (*for information only*)
To note action list
82. **Devolution**
To receive an update.
83. **Finance and Administration**
 - i. To note and review receipts and payments against budget as at 31st December 2024.
 - ii. To approve the bank reconciliations to the 31st December 2024

- iii. To further consider a grant request from Roborough Recreation Hall and Playing Fields to extend and modernise the sports pavilion.
- iv. To note that a VAT reclaim of £24,287.49 has been received by HMRC.
- v. To agree an application to the PWLB for funds for upgrade the electrical and mechanical services.
- vi. To review reserves and agree transfers to earmarked reserves.
 - i. To approve the following payments:

Pre-paid

| SUPPLIER | DETAILS | TOTAL | VAT | NET |
|-------------------------|-------------------------|---------|--------|--------|
| Cutec | Microsoft monthly fee | 70.32 | 11.72 | 58.60 |
| Woolwell Centre | Room hire | 72.00 | 0 | 72.00 |
| H Broughton | Salary December | 711.93 | 0 | 711.93 |
| Nest | Pension payment Dec | 80.81 | 0 | 80.81 |
| Unity Bank | Service Charge | 6.30 | 0 | 6.30 |
| Chubb Fire and Security | Annual service intruder | 1020.65 | 170.11 | 850.54 |
| Security Mgmt SW | Keyholding response | 57.60 | 9.60 | 48.00 |

For approval

| SUPPLIER | DETAILS | TOTAL | VAT | NET |
|-------------|--------------------|---------|-----|---------|
| H Broughton | Salary January | 711.93 | 0 | 711.93 |
| NEST | Pension January | 71.19 | 0 | 71.19 |
| PWLB | Loan repayment 4/2 | 3947.61 | 0 | 3947.61 |

- 84. **Woolwell Centre**
 - i. To receive an update on the Woolwell Centre and a meeting with Trustees.
 - ii. To agree any desired programme of works for the upgrade to mechanical and electrical services and a targeted completion date.
- 85. **Planning**
No applications
- 86. **Roborough Village Hall:** To receive an update.
- 87. To agree the **date of the next meeting** as 27th February 2025 at the Woolwell Centre.