

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

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Minutes of a Meeting of Bickleigh Parish Council held on Thursday 25th July 2024 at 7.30pm at the Woolwell Centre, Woolwell PL6 7TR

Present: Cllr Brian Hill (Chair), Cllr Paul Blight, Cllr N Hopwood, Cllr Geoff Pithouse, Cllr Gary Stewart, Cllr Larry Taylor, Cllr Jackie Taylor

In attendance: Mrs H Broughton (Clerk), 2 members of the public and District Cllr C Oram

Open Forum

Woolwell in Bloom reported that a Green Spaces meeting had been held with community groups in Plymouth and outlying areas. The next meeting is planned to be held in the Woolwell Centre and (it was suggested that the Parish Council may wish to attend. – don't remember this bit but maybe I missed it?) Woolwell in Bloom judging day had been a success, a report on the day had been forwarded to Cllr John Hart to thank him for his support for the days events. The group had also received 2 certificates from the SHDC Community Awards.

It was also reported by a member of the public that a road sign at the top of Long Park Drive has been hit by a lorry, the Council advised that this had been reported to the District Council for action to replace.

24 29 **Apologies for absence:** none.

24 30 There were no **interests declared**.

24 31 It was agreed that the **Minutes** of the Parish Council Meeting held on 27th June 2024 be signed by the Chair as a true record.

24 32 **County and District Councillors reports**

District Councillor Chris Oram advised that he would circulate a written report at the end of the month along with a county report. It had been a quiet month operationally due to the general election. He congratulated Rebecca Smith as the new Member of Parliament and hoped his good working relationship with her would continue.

Cllr Nicky Hopwood reported that she had attended a Town and Parish Briefing regarding the South Hams festival on behalf of the Parish Council. The A386 road upgrade (phase 1) was starting this September and could cause some issues locally.

24 33 **Clerks Report**

The action list had been circulated and was noted.

The Clerk reported that the contractor would be undertaking the tree works on 4th September in Leat Walk, following approval of the Parish Councils TPO application.

A resident had requested that the bushes against the fence in Leat Walk be cut back and asked if she was able to purchase the land behind her house. It was agreed that Cllr

Hopwood would take a look at the hedges and advise the council. The Clerk would respond to the resident that the Parish Council is not prepared to sell the land.

A resident in Blackeven Close had queried when the hedges would be cut back on Roborough Green and had asked if the contractors would have access now the posts had been installed. It was noted that the hedges would be cut back in the Autumn and that due to a climate change strategy they were now cut once a year. Cllr Hopwood would ensure access for the tractor was possible.

Cllr Hopwood had been unable to find a contractor able to tidy up Roborough Village. Cllr Jackie Taylor would pass on details of a contractor, who had indicated an interest.

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Finance

- i. Receipts and payments against budget were reviewed and noted as at 30th June 2024.
- ii. The bank reconciliations and bank statements to the end of June 2024 had been circulated to all councillors and the Chair confirmed that these had been checked. It was agreed that Cllr Gary Stewart be added as a signatory to the Unity Bank account.
- iii. The following payments were approved. It was noted that all invoices had been circulated to councillors and that these had been checked for accuracy by the Clerk and by Cllr Hill.

Pre-paid

SUPPLIER	DETAILS	TOTAL	VAT	NET
Cutec	Microsoft monthly fee	70.32	11.72	58.60
Woolwell Centre	Room hire July	72.00	0	72.00
ICO	Annual fee	35.00	0	35.00

For approval

SUPPLIER	DETAILS	TOTAL	VAT	NET
Transom Project Services Ltd	Preparation of contracts for works to the Woolwell Centre.	766.80	0	766.80
Western Web	Annual website fee	96.00	16.00	80.00
Kovia	Asbestos Survey	714.00	119.00	595.00
H Broughton	Salary	688.17	0	688.17
NEST	Pension	61.00	0	61.00
Arborcure	Grass cutting (3 months)	3012.90	502.14	2510.76

- iv. It was agreed that the Parish Council request a loan of £99,500 from the Public Works Loan Board at the beginning of August. The following expenditure (plus vat) from the Public Works Loan was approved:
 - £45,631 on PV array
 - £25,000 on roofing
 - £28,870 on windows and doors was approved

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Woolwell Centre

i. Update

Kovia had completed a full centre asbestos survey and the report had been circulated. This would be sent to contractors who would be asked to confirm that they had received and read the document.

ADF has submitted a list of works and RAMS for review. Watertight had not yet responded to requests for RAMS or program of works. Scaffolding has gone up in advance of roof works which would be commencing on 4th August. Watertight were liaising with Bloom Renewables who have submitted all documentation. The Clerk would investigate the best providers for energy export.

Following noise complaints made at the last meeting the Chair has spoken to the Centre Manager and extra signage had been agreed and a complaints log would be started. Help would be hired for large events and the staff briefed and asked to assist with reducing noise. Numbers using the smoking shelter will be limited and there will be a 10pm curfew on alcohol being consumed outside the centre.

ii. Heating and ventilation contract

A further quotation for the upgrade of the building and mechanical services associated with the heating and ventilation system was awaited and would be considered at the next meeting.

iii. Signage

The Chair had reported back (above) on signage for the Woolwell Centre and the council would await a possible proposal.

24 36

Planning

i. Responses to recent planning applications were agreed as follows (in bold):

1823/24/LBC - Hampool Bickleigh PL6 7AN. Listed Building Consent to replace the current wooden windows with new wooden windows. **No comment.**

2176/24/LBC - Warleigh Barton Old Warleigh Lane Tamerton Foliot PL5 4LG. Listed building consent for works to roof to include new structural works. **No comment.**

1050/24/HHO - 77 Woodend Road Woolwell PL6 7RQ. Householder application for installation of a conservatory 3m x 4m. **No comment.**

Cllr Larry Taylor advised the Council that Maristow Estate were preparing a woodland creation plan for various blocks of land on the estate. Maps showing areas proposed had been circulated. He had advised them of an underground cable network that supplies the Barracks and a sewer drain and associated access chambers that connects the village directly to the sewerage plant. Meeting with Maristow Estates and the Bickleigh Barracks has been scheduled for 2nd August 2024 to discuss the proposals.

ii. The following planning decision was noted:

1693/24/TPO. T669: Turkey Oak - remove deadwoods and reduce the lower SE crown encroaching on property by approx. 2m, overhanging into garden. T670:

Red Oak - reduce small low tertiary branches by approx 2-3m, branches growing towards roof. **Granted.**

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Roborough Village Hall:

Cllr Pithouse gave an update on Roborough Village Hall. He had requested availability and the cost of holding meetings in the main hall and would report back.

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The **date of the next meeting** was agreed as 26th September 2024 at the Woolwell Centre.

The meeting closed at 8.50pm