

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

07508 324699

parishclerk@bickleigh.gov.uk

26th July 2021

To all members of Bickleigh Parish Council

Dear Councillor

Members of the public are invited to attend the Meeting of Bickleigh Parish Council which will be held on **Thursday 29th July 2021 at 7.30pm in the Woolwell Centre**. A Zoom link will also be provided for anyone who is unable to attend in person.

Anyone attending the meeting is asked to take a lateral flow test beforehand and to wear a mask when not seated.

There will be an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish.

1. To elect a Chair of the Parish Council.
2. To receive apologies.
3. To declare any personal or pecuniary interests in items on the agenda and the nature of that interest.
Councillors Spencer and Haymes have a pecuniary interest as employees of the Woolwell Community Resource Trust.
4. To approve the Minutes of the Parish Council Meeting on 27th May 2021.
5. To receive reports from County and District Councillors.
6. To raise any matters arising from the minutes of the last meeting, including updates on the following:
 - Speed radar
 - Bus Shelter on Pick Pie Drive – planning permission is unlikely to be needed unless the replacement is particularly large
 - Community Speedwatch – the Clerk has contacted the local police and is awaiting details
 - Pinewood development – The names for the new streets will be Acorn Drive and Aspen Close. Building work has started on the site and the Parish Council is aware that concerns have been raised again about the development and the need to review the Neighbourhood Plan urgently to prevent similar sites being developed.
 - Consultation with Roborough residents about the plot of land where the Horse Chestnut grew
 - The request for yellow lines outside Venture House in Roborough has been passed to DCC Highways and will need to be considered at the Traffic Orders Committee (HATOC) for approval. This process can take several months.
 - Use of Roborough Hall for meetings – another group will be using the Hall on Thursday evenings so it will not be available for use by the PC. The Hall Committee will also therefore be changing the time of its meetings.

7. To receive an update on the Woolwell Centre, including the following matters:

- To consider the quote for works to fire exits
- To consider how to approach the roof works which are required as a condition of insurance
- To receive an update about the new lease between SHDC and the PC

8. To receive an update from the Communications Working Group.

9. To note that Councillor Barrie Spencer has resigned and to agree a process for recruitment to the two vacancies on the Parish Council.

10. To agree a policy on virtual and in-person meetings.

11. Planning

- To consider the following planning applications which can be viewed on the [SHDC website](#):

2006/21/FUL Use of land for dog walking and exercise, provision of hard standing, fencing and shelter
Land at SX 489624, Soper's Hill, Roborough, Plymouth, PL6 7EZ

1945/21/FUL Installation of two covered outside areas for children
Bambinos Day Nursery and Nursery School, School Drive, Woolwell, PL6 7TH

2009/21/HHO Householder application for proposed single storey rear extension
57 Ferndale Close, Woolwell, Devon, PL6 7HJ

2784/21/FUL Full Planning Application to remove the underground tanks and over ground installations and replace with modern above ground tank. Installation of an above ground tank with dispensers, a fuel management system, AdBlue tank, dispenser, lighting, signage, traffic barriers and road markings.
MTFI Facility, Bickleigh Barracks, New Road, Bickleigh, PL6 7AJ

2436/21/HHO Householder application for proposed single storey rear and side extension
7, Woodend Road, Woolwell, PL6 7RQ

2494/21/HHO Householder application for demolition of existing utility and construction of extension
70, The Heathers, Woolwell, PL6 7QT

- Standing Item: Barwood planning applications 4185/19/OPA and 4181/19/OPA
- Standing Item: To consider the update to the Neighbourhood Plan and to discuss inviting residents to join a Working Group to help carry out the review.

12. Standing Item: To receive updates about any emerging general Parish matters.

- Hedge cutting along New Road – reports have been received about the hedge impeding pedestrians using the footpath and this has been reported to DCC, who are investigating.
- Aspects of the grass cutting contract need to be reviewed and a meeting set up with the contractor.
- Airband is the new company contracted to provide broadband to areas which BT Openreach cannot connect. Within the Parish, this will apply to properties in Maristow and the rollout is due in the middle of 2022.

13. To receive an update from the BPC representative for Roborough Recreation Hall.

14. Finance

- To receive the report from the Internal Auditor. (see attachment)
- To receive a request for grant funding from the Bickleigh Parochial Church Council. (see attachments)

- To approve the following payments (invoices sent to councillors electronically):

Date	Payee	Total	VAT	Net	Details
26/6/21	Chubb	£316.57	£52.76	£263.81	Fire Alarm Service
26/3/21	Arborcure (invoices sent to wrong address)	£816.00	£136.00	£680.00	Removal of Horse Chestnut in Roborough
		£1,872.00	£312.00	£1,560.00	Grass cutting April/May
		£1,872.00	£312.00	£1,560.00	Grass cutting June/July
		£288.00	£48.00	£240.00	Grinding of Horse Chestnut stump
	Julie Snooks	£375.00			Internal Audit fee
15/7/21	Viewme	£35.00			Repairs to Pick Pie Bus Shelter
12/7/21	Plymouth Plumbers	£72.00	£12.00	£60.00	Woolwell Centre plumbing repairs
9/7/21	Totally Guttered	£425.00			Gutter clean on Woolwell Centre
22/6/21	Woolwell Centre	£90.00			Grant to Bickleigh School for Year 6 disco
30/6/21	Pandora Tech Ltd	£996.00	£166.00	£830.00	Speed radar refurbishment
9/8/21	ICO (DD)	£40.00			Data Protection Fee
9/7/21	J Hallam Ltd	£50.00			Legal Expenses Cover 1 – Insurance
		£35.00			Legal Expenses Cover 2 - Insurance
		£2,012.65			Insurance Premium
10/7/21	EE (DD)	£24.79	£4.13	£20.66	Monthly Phone and Broadband
22/7/21	Wendy Haymes	£71.61			Postage for community leaflets
	TOTAL	£9,391.62	£1,042.89	£5,214.47	

15. To note the following correspondence and to agree responses as required:

- SHDC has launched a consultation about enhancing biodiversity and managing its green spaces for wildlife. Responses are invited from all residents and it closes on 5th August. The link to the consultation can be found on the SHDC website: <https://www.engagement.southhams.gov.uk/enhancingbiodiversity>
- SHDC has launched a consultation called Better Lives for All - developing a new long-term strategy for the district. Residents are invited to take a look at how the draft strategy is shaping-up so far <https://www.engagement.southhams.gov.uk/betterlivesforall> and to submit your own views at <https://www.engagement.southhams.gov.uk/betterlivesforall>
- In March, the government announced a new National Bus Strategy - Bus back better – and a full public consultation will be launched once the Bus Service Improvement Plan is published in October. However, prior to this as an initial step, and to help understand the current views on the bus network and its contribution to the overall transport network in Devon, key stakeholders are requested to respond to provide some initial feedback. The Parish Council has been invited to respond (see link in email).
- Local residents, businesses and community organisations are being asked for their views on establishing a community-led electric car and bike club for the South Hams via a short online survey. The survey is being promoted by South Hams District Council and would give affordable access to electric cars for everyone, whilst also supporting the shift to zero carbon transport. The survey is available at <https://bit.ly/ElectricSHams> and is open until 24 August 2021.
- The PC has been consulted as a stakeholder in a new survey on forest management. More details are available here [Stakeholder Consultation Guidance | Soil Association Certification](#)

16. To note the date of the next meeting on Thursday 23rd September 2021 at 7.30pm in the Woolwell Centre.

Helen Nathanson
Parish Clerk