

BICKLEIGH PARISH COUNCIL

The Council Offices, The Woolwell Centre, Darklake Lane, Woolwell, PL6 7TR

07508 324699

parishclerk@bickleigh.gov.uk

19th April 2021

Members of the public are invited to attend the Annual General Meeting of Bickleigh Parish Council to be held on **Thursday 22nd April 2021 at 7.30pm**. The meeting will be conducted remotely through Zoom via the following link:

<https://us02web.zoom.us/j/84957662818?pwd=YVhHalpIV3Ryd2ZRdVA2ZjhPV2VDQT09>

1. To elect the Chair of the Council for the year 2021-22.
2. To appoint the Deputy Chair.
3. To elect members to the Staffing Committee.
4. To receive apologies.
5. To declare any personal or pecuniary interests in items on the agenda and the nature of that interest and to approve any requests for dispensations.
6. To approve the Minutes of the Parish Council Meeting on 25th March 2021.
7. To raise any matters arising from the minutes of the last meeting, including:
 - Speed radars and speed indication devices
8. To receive reports from County and District Councillors.
9. To receive updates on the Woolwell Centre, including:
 - To note the building reinsurance cost assessment survey report. (see attachment)
 - To receive an update from the Woolwell Centre Working Group and to note the notes from the last meeting. (see attachment)
 - To discuss the insurance claim for the damage caused by the roof leak in January.
 - To note that the portacabin electrics have been disconnected and all furniture removed. The site in Roborough is being prepared and the cabin will be moved once this is complete.
 - To receive an update about the preparation of the new lease with SHDC.
10. To receive updates about general Parish matters, including:
 - BT has given notice to remove the payphone on Woolwell Road, PL6 7JW. The Parish Council can ask to adopt the kiosk or object to its removal if sufficient grounds exist. A response is required by 16th May.
 - The Parish noticeboards all need cleaning and the one in Bickleigh is in need of repair.

- The bus shelter on Pick Pie Drive is in need of repair to one of the panels.
- To discuss recent reports of motorbikes being used on Roborough Green and whether any action is required.

11. Communications Working Group - To note that the PC leaflet has been approved for print.

12. Planning

- Standing Item: To note that the follow-up meeting with the planning consultant about the Barwood planning applications 4185/19/OPA and 4181/19/OPA has been postponed because the Highways report has still not been finalised.
- Standing Item: Update on the Neighbourhood Plan.

13. To receive an update from the BPC representative for Roborough Recreation Hall.

14. Finance

- To note that the internal audit will take place on 24th May 2021.
- To note the following reports: Bank Reconciliation Current and Savings Accounts; Payments and Receipts by Budget Headings; Statutory Receipts and Payments – all dated 31/03/21
- To approve the following payments. NB Payments in italics have been previously approved via email due to time constraints on payment.

Date	Payee	Total	VAT	Net	Details
01/04/21	DALC	£714.64	£77.64	£637.00	Annual Affiliation Fee
26/03/21	Arborcure	£816.00	£136.00	£680.00	Tree works, Roborough
15/04/21	BCH	£816.00	£136.00	£680.00	Reinsurance Cost Assessment - WC
19/04/21	OM Design & Print	£106.00			Second instalment – leaflet production
06/04/21	<i>OM Design & Print</i>	<i>£159.00</i>			<i>First instalment – leaflet production</i>
	<i>Total</i>	<i>£265.00</i>			
06/04/21	HMRC	£2,444.13			Tax, NIC
13/04/21	Cleanwise	£54.00			Bus shelter cleaning
13/04/21	Woolwell Centre	£10,000			Annual Grant – first instalment
	TOTAL	£15,109.77			

15. To note the following correspondence:

Devon and Somerset Fire and Rescue Service is carrying out a consultation to better understand the risks within communities and to make sure they have the right resources in place. They are keen to hear your views and details can be found on their website. [Devon and Somerset Fire and Rescue - Have Your Say \(dsfire.gov.uk\)](https://www.dsfire.gov.uk)

16. To note the date of the next meeting on 27th May 2021 at 7.30pm in the Woolwell Centre.

Helen Nathanson
Parish Clerk