

BICKLEIGH PARISH COUNCIL – WOOLWELL CENTRE WORKING GROUP

Notes of meeting held by Zoom on 18th May 2020.

Present: Cllrs P Blight(PB), N Hopwood(NH), L Tamsyn-White(LTW), L Taylor(LT), Woolwell Centre Manager – Carole Spencer(CS)

1. Election of Chairman. NH was nominated by PB and seconded by LT
2. Apologies. None, all present
3. It was agreed to recommend to full council acceptance of JTGreaves quotation of £3481.00 + vat to rectify faults found following recent electrical survey and testing. It was also agreed to recommend allocation of £300 from the unspent electrical budget as a contingency. The group would like the £300 to remain earmarked for electrical services if not spent.
4. It was agreed to recommend to full council acceptance of E & S Ltd quotation of £420.00 = VAT to replace broken emergency lighting. CS to obtain a quotation for a security log to be produced. The Woolwell Centre to be instructed that a monthly test of the system is mandatory.
5. It was agreed to install a new CCTV camera facing the Parish Office using the current Woolwell Centre recording equipment. CS was requested to action urgently in view of recent attempted vandalism using the remaining £500 from the unspent electrical budget.
6. Agreement was given to the Woolwell Centre to use some of the £15000 grant to purchase Computer Equipment (£2268), Install Wifi throughout the building (£1708) and replace flooring to 3 areas (£9074). CS to organise work whilst the centre was currently closed and provide all relevant paperwork to the Clerk.
7. Date for next meeting not set due to current Covid situation. CS to email group in 1 month with an update. Meeting will only be scheduled if urgent items need to be discussed.